



FY 2022 Sex Offender Compliance and Enforcement in Maryland (SOCM) Grant Program

Online Submission Deadline: June 15, 2021 3 PM

**Funded by:
State of Maryland**

Governor's Office of Crime Prevention, Youth, and Victim Services
100 Community Place
Crownsville, Maryland 21032-2022
(410) 697-9338
<http://www.goccp.maryland.gov>

Larry Hogan, Governor
Boyd K. Rutherford, Lt. Governor
V. Glenn Fueston, Jr., Executive Director

ELIGIBILITY

Funding through the SOCM program is available to the twenty-four designated Maryland law enforcement agencies that are responsible for the registration and compliance enforcement of sexual offenders.

IMPORTANT LINKS

Application Instructions:

<http://goccp.maryland.gov/wp-content/uploads/NOFA-application-instructions.pdf>

Grants Management System (GMS): <http://goccp.maryland.gov/grants/>

GMS submission is required; Hard copy applications are not accepted.

Purpose

Thank you for applying for the **Sex Offender Compliance and Enforcement in Maryland (SOCM) Grant Program** from the **Governor's Office of Crime Prevention, Youth, and Victim Services**. The primary purpose of this program is to ensure compliance with Maryland's law by persons who are required to register or re-register with the Maryland Sex Offender Registry. This supports the Office's objective of increasing the availability of data to support data-driven approaches to criminal justice issues in Maryland.

If you need application assistance, please contact:

Angela Carpintieri, Program Manager
Angela.Carpintieri@maryland.gov

Justice Schisler, Chief of Programs
Justice.Schisler@maryland.gov

If you need assistance with program criteria or have questions about program design, please contact:

Martin Hammond, Acting Deputy Director of Criminal Justice Programs
Martin.Hammond@maryland.gov

The Governor's Office of Crime Prevention, Youth, and Victim Services' success is measured by subrecipient success. It is critical that we hear from you, our customers. The Hogan-Rutherford administration is committed to providing the best possible customer service to our citizens. To share your ideas on how the Office can best serve you and provide support, please email the above program manager to provide your feedback or complete a three question customer experience survey [customer experience survey](#).

Governor's Office of Crime Prevention, Youth, and Victim Services Mission:

To serve as a coordinating office that advises the Governor on criminal justice strategies. The office plans, promotes, and funds efforts with government entities, private organizations, and the community to advance public policy, enhance public safety, reduce crime and juvenile delinquency, and serve victims.

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I. ELIGIBILITY CRITERIA

The twenty-four designated Maryland law enforcement agencies that are responsible for the registration and compliance enforcement of sexual offenders in their jurisdiction on the Maryland Sex Offender Registry in Maryland are eligible to submit an application for SOCM funding. A list of designated law enforcement agencies can be found at https://www.dpscs.state.md.us/online/servs/sor/local_law_enforcement_agencies.shtml.

II. PROGRAM DESCRIPTION

A. Requiring Agency

Governor's Office of Crime Prevention, Youth, and Victim Services (Office)

B. Opportunity Title

Sex Offender Compliance and Enforcement in Maryland (SOCM)

C. Submission Date

June 15, 2021 by 3:00 PM

D. Anticipated Period of Performance

July 1, 2021 to June 30, 2022

E. Funding Opportunity Description

The primary purpose of the SOCM Grant Program is to ensure compliance with Maryland law by persons who are required to register or re-register with the Maryland Sex Offender Registry. The Governor's Office of Crime Prevention, Youth, and Victim Services anticipates the availability of \$728,916 in grant funds to assist the twenty-four designated law enforcement agencies with sex offender registration, compliance verification, and enforcement. The eligible applicants within each jurisdiction can apply for the amount listed in the table below. **Only one application may be submitted per agency/organization.**

County	Registered # of Offenders ¹	Eligible Funding Amounts
Allegany	166	\$18,522
Anne Arundel	428	\$47,753
Baltimore	830	\$92,607
Baltimore City	1382	\$154,196
Calvert	115	\$12,830
Caroline	77	\$8,591
Carroll	154	\$17,183
Cecil	170	\$18,968
Charles	192	\$21,422
Dorchester	89	\$9,930
Frederick	239	\$26,666

¹ Provided by the Maryland Department of Public Safety and Correctional Services.

Garrett	73	\$8,145
Harford	260	\$29,009
Howard	116	\$12,943
Kent	25	\$2,789
Montgomery	491	\$54,783
Prince George's	894	\$99,748
Queen Anne's	39	\$4,352
St.Mary's	124	\$13,835
Somerset	62	\$6,918
Talbot	44	\$4,909
Washington	272	\$30,348
Wicomico	206	\$22,985
Worcester	85	\$9,484
Total:	5995	\$728,916

III. PROGRAM REQUIREMENTS

Grantees will be required to develop, measure, and track their program's outputs and outcomes that supports the Sex Offender Compliance and Enforcement in Maryland program. Outputs and outcomes must be submitted to the Office on a quarterly basis.

All grants awarded under this funding opportunity will be required to report on the following mandatory performance measures:

- Number of Tier I offenders mandated to register.
- Number of Tier I offenders registered.
- Number of Tier II offenders mandated to register.
- Number of Tier II offenders registered.
- Number of Tier III offenders mandated to register.
- Number of Tier III offenders registered.
- Number of Tier I offenders mandated to re-register.
- Number of Tier I offenders re-registered.
- Number of Tier II offenders mandated to re-register.
- Number of Tier II offenders re-registered.
- Number of Tier III offenders mandated to re-register.
- Number of Tier III offenders re-registered.
- Number of compliance verifications conducted to ensure that the information provided by the registrant at the time of registration is valid and current.
- Number of registrants verified as compliant.
- Number of registrants verified as non-compliant and/or absconding.
- Number of warrants obtained for non-compliance and/or absconding.

IV. APPLICATION PROCESS

Applicants are required to apply for grant funding through the Governor's Office of Crime Prevention, Youth, and Victim Services' web-based application process, which may be accessed through the web URL www.goccp.maryland.gov and clicking on **GRANTS MANAGEMENT SYSTEM**, or by going directly to the login screen using the URL: <https://grants.goccp.maryland.gov>.

In order to use the Governor's Office of Crime Prevention, Youth, and Victim Services' web-based application you must have a User ID.

If you have *not* previously applied through the web, go to the following URL to obtain instructions and the information required to obtain a User ID and password:

<http://goccp.maryland.gov/grants/requesting-access/>.

The last day to request a User ID is June 8, 2021. If you have previously applied through the web, use your existing User ID and password.

If you have previously applied to the Office, **but do not have your User ID, or are having technical issues with the system**, contact the helpdesk via email at support@goccp.freshdesk.com for assistance.

If you need assistance completing the program-specific information required in the online application, please contact Angela Carpintieri by email at angela.carpintieri@maryland.gov.

V. TRAINING/TECHNICAL ASSISTANCE (TA)

To help applicants prepare and submit applications that reflect the Governor's Office of Crime Prevention, Youth, and Victim Services' established guidelines and procedures, training is provided through [training videos posted on the Office website](http://goccp.maryland.gov/grants/gms-help-videos/). These may be accessed through the following URL: <http://goccp.maryland.gov/grants/gms-help-videos/>.

Please review the [training videos](http://goccp.maryland.gov/grants/gms-help-videos/) prior to beginning your application to become familiarized with system guidelines, fiscal review and tips, civil rights requirements, etc.

Additionally, [instructions](http://goccp.maryland.gov/wp-content/uploads/NOFA-application-instructions.pdf) for completing the online application can be found at <http://goccp.maryland.gov/wp-content/uploads/NOFA-application-instructions.pdf>. Applicants are encouraged to review these [instructions](http://goccp.maryland.gov/wp-content/uploads/NOFA-application-instructions.pdf) prior to completing the online application. The narrative section of the application should be completed in an outline-style format (retaining all numbering, lettering, and section headers).

The Governor's Office of Crime Prevention, Youth, and Victim Services will conduct a **technical assistance conference call** to provide further application assistance and to answer questions. **The SOCM technical assistance call will be held on June 4, 2021 at 2:00 PM.**

The call in number: 1 617-675-4444

PIN: 388 047 561 7976#

Meeting Link: meet.google.com/rhj-xocb-efm

VI. IMPORTANT DATES

Application Technical Assistance Conference Call	June 4, 2021
Deadline to Request a User ID	June 8, 2021
Deadline to Submit an Online Application	June 15, 2021
Letters of Intent Emailed//Denial Letters Emailed	June 25, 2021
Award Documents	June 30, 2021
Sub-award Start Date	July 1, 2021
Sub-award End Date	June 30, 2022

VII. APPLICATION EVALUATION

The Governor's Office of Crime Prevention, Youth, and Victim Services conducts an internal review of all formula grant applications to ensure applicants adhere to the Notice of Funding Availability eligibility criteria and program requirements. The Office will also assess the merits of the proposed program in each of the required areas outlined in the Notice of Funding Availability Application Instructions located at

<http://goccp.maryland.gov/wp-content/uploads/NOFA-application-instructions.pdf>:

Particular emphasis will be placed on the following sections of the application:

- Program goals and objectives
- Program strategy/program logic
- Performance measurement (outputs, outcomes, and impacts)
- Spending plan and budget (reasonableness, cost effectiveness, detailed justification per line item)

VIII. FUNDING SPECIFICATIONS

A. Funding Cycle

Commencement of awards funded under the SOCM Grant Program for FY 2022 will begin July 1, 2021 and end on June 30, 2022. Funds are paid on a reimbursable basis.

B. Allowable Costs for Direct Services

The following is a listing of services, activities, and costs that are eligible for support with the SOCM funding within a sub-recipient's organization:

- Personnel (to include overtime or clerical data entry positions to maintain the registry)
- Operating expenses
- Contractual services
- Travel
- Equipment
- Other items that have a direct correlation to the overall success of a sub-recipient's project objectives and are necessary for the project to reach full implementation will be considered on a case-by-case basis. OffenderWatch may be included in this category.

C. Unallowable Costs

The following services, activities, and costs cannot be supported with SOCM funding:

- Lobbying or administrative advocacy

- Maintenance agreements exceeding 12 months
- Contractual agreements that cannot be directly linked to the Sex Offender Compliance and Enforcement in Maryland grant
- Construction and renovation costs
- Equipment already funded in the agency's budget
- Vehicles
- Office rental/lease space
- Radar guns
- Standard issue police vehicle equipment
- Office furniture
- Televisions/VCRs/DVDs
- Administration desktop computers
- Uniforms
- Body Armor
- Weapons
- Ammunition
- Food/beverage for meetings, conferences, training, or other events

The list above is not exhaustive. The Governor's Office of Crime Prevention, Youth, and Victim Services reserves the right to make additional budget reductions/restrictions and adjustments at its discretion.

IX. DISTRIBUTION OF FUNDS & REPORTING REQUIREMENTS

The Governor's Office of Crime Prevention, Youth, and Victim Services will distribute awarded funds to grantees on a quarterly reimbursement of expenditures basis following the timely submission of corresponding quarterly fiscal and programmatic reports. These reports must be submitted through the Grants Management System. All programmatic electronic reports are due within 15 calendar days of the end of each quarter. Financial electronic reports are due within 30 calendar days of the end of each quarter. All reporting activity occurs through the Grant Management System, using the same User ID and password that were used for the application process.

For further post-award instructions, read the Special Conditions specific to your award in the GMS and read the General Conditions which can be found at:

<http://www.goccp.maryland.gov/grants/general-conditions.php>.

A. Electronic Funds Transfer (EFT)

The Governor's Office of Crime Prevention, Youth, and Victim Services encourages the use of electronic funds transfer (EFT). To obtain the appropriate form, the address to submit the form, and a general overview, including FAQs, refer to the following website:

<https://marylandtaxes.gov/divisions/gad/eft-program.php>. See Form GADX-10 and the GAD 710 Form to instruct first time vendors to update vendor information with the General Accounting Division(GAD)/Comptroller of Maryland and to instruct existing vendors how to update changes in banking information.

B. Match

There is no match required for this funding source. Do NOT enter a match into your budget. If you wish to show other financial or in-kind contributions to your program, it may be written into your narrative.

C. Supplanting, Transparency, and Accountability

Supplanting is the use of Office grant funds to replace state or local funds which were previously appropriated/budgeted for, or otherwise would have been spent on, the specific purpose(s) for which this sub-award has been awarded. Any salaries, positions, personnel expenses, contractual expenses, equipment, travel, and other expenses paid for with Office grant funds must be used to supplement your organization's existing budget and may not replace any funds that were already included in your entity's existing or projected budget.

A strong emphasis is being placed on accountability and transparency. Grantees must be prepared to track, report on, and document specific outcomes, benefits, and expenditures attributable to the use of grant funds. Misuse of grant funds may result in a range of penalties to include suspension of current and future funds and civil/criminal penalties

X. APPLICATION CHECKLIST

What an Application Should Include:

- ☐ Face Sheet
- ☐ Project Summary
- ☐ Narrative
 - ☐ Problem Statement/Needs Justification
 - ☐ Program Goals and Objectives
 - ☐ Program Strategy/ Logic Model
 - ☐ Program Measurement
 - ☐ Timeline
 - ☐ Spending Plan
 - ☐ Management Capabilities
 - ☐ Sustainability
 - ☐ Applicant Disclosure of Pending Applications Statement
- ☐ Unique Entity Identifier (UEI, Currently DUNS number) and SAM Registration
- ☐ Letters of Support/Commitment (if required in this NOFA)
- ☐ Budget and Budget Justification
 - ☐ Personnel
 - ☐ Operating Expenses
 - ☐ Travel
 - ☐ Contractual Services
 - ☐ Equipment
 - ☐ Other
- ☐ Indirect Cost Rate Agreement or Documentation Supporting Use of the De minimis Indirect Cost Rate (if applicable)
- ☐ Budget Prioritization
- ☐ Certified Assurances
- ☐ Certification Regarding Lobbying
- ☐ Audit Findings/Corrective Action Plan (if applicable)
- ☐ Single Audit Requirements (if applicable)
- ☐ Proof of 501 (c)(3) Status (if applicable)

*Please note, the [Subrecipient Organizational Capacity Questionnaire](#) is no longer due at the time of application. If awarded, this completed questionnaire will be required post-award.

***More information on each item above can be found in the [NOFA Application Instructions](#).**

Additional Applicant Resources:

Census Data for MD:

<https://data.census.gov/cedsci/profile?q=Maryland&g=0400000US24&table=DP05&tid=ACSDP1Y2018.DP05>

Code for Federal Regulation Title 2 CFR: https://ecfr.io/Title-02/cfr200_main

Department of Justice (DOJ) Financial Guide: <https://www.ojp.gov/financialguidedoj/overview>

Maryland Code: <https://mdcourts.gov/lawlib/research/gateway-to-md-law/code-rules-laws-sources>

FBI Crime Data Explorer: <https://crime-data-explorer.fr.cloud.gov/explorer/state/maryland/crime>

211 Maryland - a statewide resource available by phone and internet 24/7 to connect residents to health and human resources: <https://211md.org/>

Maryland Hate Crimes Hotline: 1-866-481-8361